

**To:** LTCIP Mental Health & Substance Abuse Working Committee Members  
**From:** Evalyn Greb, Chief-Long Term Care Integration  
**Date:** October 7, 2003  
**Subj:** **Notification of Working Committee appointment**

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Please accept this letter as official notification of your appointment, as approved by Dr. Margaret McCahill, San Diego LTCIP Mental Health & Substance Abuse Workgroup Chair, to the smaller LTCIP Mental Health & Substance Abuse Working Committee. Thank you for agreeing to participate, as your active involvement in the Working Committee will be critical to the success of the full Mental Health & Substance Abuse Workgroup in meeting its goal of forwarding a recommendation to the larger Planning Committee regarding possible options for including mental health and substance abuse services in LTCIP.

The purpose of this smaller Working Committee is to analyze, discuss and make a recommendation to the full Mental Health & Substance Abuse Workgroup regarding potential options for including mental health and substance abuse programs, services, populations in LTCIP. The full Mental Health & Substance Abuse Workgroup will discuss the recommendation, request additional work by the Committee, if necessary, take action to reach consensus on the recommendation and then forward the recommendation to the larger Planning Committee for further consensus development. The projected time commitment will be limited to six months with approximately 5 Working Committee meetings, in addition to 3 formal meetings of the entire Mental Health & Substance Abuse Workgroup.

A considerable amount of time and thought was put into recruiting and selecting members that represent a broad and balanced array of mental health providers and consumers/consumer advocates. Don Berk, LCSW, has been appointed Working Committee Chair and will facilitate meetings to provide the group with leadership, direction and to ensure that the established LTCIP decision-making process is followed. All appointed members will be asked to look beyond their own individual agencies and/or personal preferences and represent a more expansive group of providers or consumers/consumer advocates to make certain that all community stakeholder

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interests are recognized. Any stakeholder is welcome to attend the Working Committee meetings, but only the appointed members will have voting privileges for the purpose of consensus development. The Committee Chair will also maintain voting rights, but will only vote in the event of a tie. LTCIP staff will not have voting rights, but will attend each meeting to assist with coordination and to provide administrative support.

**The first Working Committee meeting is scheduled for Tuesday, October 21, 2003 from 2:30 to 4:00 PM, Aging & Independence Services, 9335 Hazard Way, Training Room (2<sup>nd</sup> floor), San Diego, CA 92123. Link to map and driving directions:**  
**<http://sdcounty.ca.gov/cnty/cntydepts/health/ais/ltc/AISmap.html>**

If you have questions or would like more information, please call (858) 495-5428 or email: [evalyn.greb@sdcounty.ca.gov](mailto:evalyn.greb@sdcounty.ca.gov) or [sara.barnett@sdcounty.ca.gov](mailto:sara.barnett@sdcounty.ca.gov) or visit the LTCIP website listed at the bottom of the page.

Thank you again for your time and support. I look forward to seeing you on the 21<sup>st</sup>!

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